



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, MAY 2, 2024 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Minh Le, representing the Los Angeles County Board of Supervisors
MSRC-TAC Vice-Chair Jason Farin, representing Riverside County Board of Supervisors
Adriann Cardoso, representing Orange County Transportation Authority
Angie Ramirez, representing City of Los Angeles
Ash Nikravan, representing South Coast AQMD
Brian Cunanan, representing Regional Rideshare Agency
Chris Escobedo, representing the Cities of Riverside County
Kelly Lynn, representing San Bernardino County Transportation Authority
Scott Strelecki (alt), representing Southern California Association of Governments
Sean O'Connor, representing Cities of San Bernardino County
David Leyzerovsky (alt), representing Los Angeles County Metropolitan Transportation Authority

OTHERS PRESENT:

Lauren Dunlap
Todd Gutjahr - City of Yucaipa
Thomas Nguyen – CRC
Jack Symington – Los Angeles CleanTech Incubator

SCAQMD STAFF & CONTRACTORS

Cynthia Ravenstein, MSRC Contracts Administrator
Daphne Hsu, Principal Deputy District Counsel
Debra Ashby, Senior Public Affairs Specialist
Karen Sandoval, Financial Analyst
Kristin Remy, Senior Administrative Assistant
Lane Garcia, Program Supervisor
Maria Allen, MSRC Administrative Liaison
Nydia Ibarra, Public Affairs Specialist
Ray Gorski, MSRC Technical Advisor - Contractor
Sindy Enriquez, Contracts Assistant

CALL TO ORDER

- Call to Order
MSRC-TAC Chair Kelly Lynn called the meeting to order at 1:31 p.m.

STATUS UPDATE

The Clean Transportation Policy Update provides information on key legislative and regulatory initiatives of potential interest to the MSRC. The report can be viewed at www.CleanTransportationFunding.org.

MSRC-TAC ELECTIONS

MSRC-TAC Member Minh Le nominated himself for the position of MSRC-TAC Chair. The motion passed unanimously.

MSRC-TAC Member Jason Farin nominated himself for the position of MSRC-TAC Vice-Chair. The motion passed unanimously.

Minh Le chaired the meeting as newly elected MSRC-TAC Chair.

CONSENT CALENDAR

Information Only – Receive and File

Agenda Item #1 – MSRC Contracts Administrator’s Report

The Contracts Administrator’s Report for March 28 through April 24, 2024 was included in the agenda package.

Moved by Cardoso; seconded by Escobedo; under approval of Consent Calendar Items #1-2, item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki (alt), O’Connor, Leyzerovsky(alt), Farin, Le

Noes: None

Action: The Contracts Administrator’s Report was received and filed. It will be included on the MSRC’s next agenda for final action.

Agenda Item #2 – Financial Report on AB 2766 Discretionary Fund

The Financial Report on the AB 2766 Discretionary Fund for March 2024 was included in the agenda package.

Moved by Cardoso; Seconded by Escobedo; under approval of Consent Calendar Items #1-2, item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki (alt), O’Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: The March 2024 financial report was received and filed. No further action is required.

ACTION CALENDAR

FYs 2016-18 WORK PROGRAM

Agenda Item #3 – Consider 18-Month Term Extension by Air Products and Chemicals Inc., Contract #MS18182 (\$1,000,000 – Install Hydrogen Refueling Station in Paramount)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that Air Products and Chemicals Inc. was awarded \$1,000,000 to install a publicly accessible hydrogen refueling station in the City of Paramount. The issue is that this is part of a larger project in the same location which includes sustainable aviation fuel. That larger project is undergoing replanning efforts and their project team has asked that any other activity including the permitting for that hydrogen station be delayed until they finalize their sustainable aviation fuel project. Air Products and Chemicals Inc. has requested an 18-month term extension. This is their first extension request. The Contracts Administrator and Scope Change Subcommittee have reviewed the request and recommend approval.

Moved by Farin, seconded by Lynn to recommend approval; item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki(alt), O’Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #4 – Consider Modified Statement of Work and Payment Schedule by City of Yucaipa, Contract #ML18129 (\$63,097 – Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Yucaipa was awarded funding to install charging stations at City facilities. The City was previously granted extensions and the last extension included a contingency that they provide documentation of co-funding and no further extensions would be granted. This request is to meet their requirements. The City entered a contract with OBE Power to design, install and maintain the charging stations at the City facilities. Under this agreement OBE will own the stations. The City is now requesting a contract modification to reflect that. The City is also requesting to increase the number of stations from six to twelve, which will all be public access. The original contract stated that the City was going to be paying for station equipment and the installation. OBE is now funding those elements except for addressing accessibility requirements. The City is requesting MSRC funding to cover the accessibility requirements. The Contracts Administrator and Scope Change Subcommittee have reviewed the request and are recommending approval.

Public Comment:

Todd Gutjahr, Public Works Analyst for the City of Yucaipa, stated OBE out of Florida went through the City’s standard RFP process. OBE proposed to update the number of stations at three sites from six to twelve. The MSRC funding will be used for additional civil accessibility work.

The City will be working with OBE to cover the remaining costs and OBE will own and operate the chargers for ten years, but the City will be responsible for any additional reporting.

Moved by O'Connor seconded by Lynn to recommend approval; item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki (alt), O'Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #5 – Consider Authorizing Issuance of New Contract to Complete Work Initiated by City of Paramount under Contract #ML18053 (\$64,475 – Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Paramount had a contract to install three charging stations. The City had installed two of the three stations. The City requested a 41-month term extension but was denied by the Contracts Administrator and the City did not ask for MSRC review of the denial. The contract was then closed. A year and a half later, the City is requesting reimbursement for the two charging stations, but since the contract was closed, they are now requesting a new contract. The Contracts Administrator recommends issuance of a new six-month contract in the amount of \$42,686, which is proportional for two-thirds of the original funding, to allow the City to submit their final report and get reimbursed for the two charging stations that they completed.

MSRC-TAC Chair Minh Le asked how the MSRC-TAC has voted in similar situations in the past?

Ms. Ravenstein stated that recently the City of Yucaipa received a replacement contract for completing a portion of their work and the MSRC-TAC recommended approval.

Public Comment:

John King representing the City of Paramount Planning Department thanked the MSRC-TAC for their consideration of the City's request. He also mentioned that the MSRC funding jumpstarted the City's way into electric vehicle charging and infrastructure.

Moved by Lynn, seconded by Ramirez to recommend approval; item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki(alt), O'Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: MSRC staff will include this new contract on the next MSRC agenda for approval.

FYs 2018-21 WORK PROGRAM

Agenda Item #6 – Consider 18-Month Term Extension by Ryder Integrated Logistics, Inc., Contract #MS21016 (\$3,169,746 – Procure Two Integrated Power Centers and Four Mega Chargers)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that Ryder Integrated Logistics, Inc. was awarded funding to procure two integrated power centers and four Mega Chargers as part of the MSRC’s Inland Ports Program. Although the funding is going towards infrastructure, the procurement of vehicles is integral to the project. Ryder indicated that the electric tractor manufacturer that they had selected is not yet in full production, making the production and delivery dates uncertain. Ryder is requesting an 18-month term extension on their contract. Due to the uncertain delivery date, they committed that if they haven’t received a clear delivery date by April 1, 2025, they would move to expedite the process of requesting necessary changes. The Contracts Administrator recommends approval, with the condition that Ryder either submit a firm delivery date or modification request by April 1, 2025. The Scope Change Subcommittee reviewed Ryder’s request and didn’t think that the infrastructure would have to wait for the vehicles to get started since the infrastructure has many elements and takes a long time to complete. Even if Ryder decides to change the manufacturer that they are going with now, there are some infrastructure elements that are not dependent upon the specific manufacturer. The Scope Change Subcommittee is recommending approval of the 18-month term extension, but with a condition that Ryder provide an integrated schedule with intermediate milestones for both infrastructure and vehicles by December 31, 2024.

Moved by Lynn to recommend to approve for Ryder Integrated Logistics, Inc., Contract #MS21016, an 18-month term extension with the condition of providing an integrated schedule with intermediate milestones of the infrastructure and vehicle progress by 12/31/24; Seconded by Ramirez; item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki (alt), O’Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #7 – Consider Modified Scope and Reallocation of Funding Between Projects by Southern California Association of Governments (SCAG), Contract #MS21005 (\$16,751,000 – Implement Last Mile Freight Program)

Cynthia Ravenstein, MSRC Contracts Administrator, stated this item was deferred to a later date.

Action: Item deferred to next meeting.

Agenda Item #8 – Consider Proposed Amendments to MSRC “Operational Policies and Procedures”

Cynthia Ravenstein, MSRC Contracts Administrator, explained that this item relates to proposed changes to the MSRC’s Operational Policies and Procedures. Last month the MSRC-TAC recommended approval except for policy number 14. This policy stated that the MSRC should treat all successful applicant proposals as fixed price contracts, and it was pointed out that

sometimes the MSRC does things that are not fixed price contracts such as the Programmatic Outreach RFP last month. Instead, the language will state that the MSRC shall treat successful applicant proposals as either time and materials, fixed price, or hybrid time and materials/fixed price contracts as appropriate. Those are all the choices that you can have in the South Coast AQMD contract routing system.

Moved by Lynn, seconded by Cunanan to recommend approval; item unanimously approved.

Ayes: Cardoso, Ramirez, Nikravan, Cunanan, Escobedo, Lynn, Strelecki (alt), O'Connor, Leyzerovsky (alt), Farin, Le

Noes: None

Action: MSRC staff will include these amendments on the next MSRC agenda for approval.

Agenda Item #9 – Update on FY 2025-'28 Work Program Development Process

Ray Gorski, MSRC Technical Advisor, gave a presentation on the Fiscal Year 2025-'28 Work Program Development. The FY 2021-'24 Work Program is coming to an end. The MSRC has approved the MSRC-TAC and staff to initiate the FY 2025-'28 Work Program Development process. This will be a three-year Work Program with an anticipated value of \$80 million. The MSRC requested Work Program options to be presented in September. Mr. Gorski asked that if the MSRC-TAC members have any ideas or suggestions for pursuing partnerships and additional funding to leverage MSRC investments to notify MSRC staff.

The first steps for the MSRC-TAC are to identify candidate Work Program categories, solicit input from agency member representatives, and solicit input from stakeholders. The MSRC-TAC will also work with staff to identify subcommittees. Staff will conduct research and analysis regarding candidate air quality strategies to inform Work Program development.

Staff is currently developing an external stakeholders outreach plan and beginning stakeholder engagement. June timeline anticipates continued outreach and work with the MSRC-TAC to compile ideas and candidate strategies. MSRC-TAC subcommittees should be ready to be formed. By August the subcommittees will be ready to start to hone their candidate lists within the monetary constraints that the Work Program allows. There will be some initial budgetary decisions made even though the MSRC retains discretion as to how the money is ultimately allocated. The MSRC seeks the MSRC-TAC's guidance on what is a reasonable or appropriate amount of funding for a specific Work Program category. The ideas and recommendations will be presented at the September meeting.

MSRC-TAC Chair Minh Le stated that he would like to see ways that we can build relationships with follow-on capital and think about how we can assist some of the MSRC program applicants. If we find a good model that could benefit from MSRC funding, if they're successful with their MSRC project, they would have a pipeline towards follow on potential debt capital.

MSRC-TAC Member Brian Cunanan asked if there are project categories that have been more popular in past cycles and received more of the allocation.

Mr. Gorski answered stating that for the last several years there has been a focus on heavy duty diesel pollution reduction and transition to electrification. From the State of California regulatory agencies there has been a strong push to electrify the highest mobile source polluters, which are heavy duty diesel trucks. The MSRC does like to have balanced programs and wants to make sure that all interests have a participatory role. The MSRC has wanted to demonstrate and sometimes be the first to try other ideas, as seen in the last Work Program with micro transit. There has been an emphasis on the categories where the State and the South Coast AQMD have stressed the need to get the initial reductions. So, there is a possibility that to a certain extent that the MSRC would want to stay the course.

Action: Information only.

OTHER BUSINESS:

Contracts Administrator Cynthia Ravenstein asked the MSRC-TAC members for help in publicizing the Programmatic Outreach RFP. Ms. Ravenstein will distribute the link to that once it has been approved by the South Coast AQMD Governing Board. Ms. Ravenstein also asked for an additional member for the Scope Change Subcommittee that meets before the MSRC-TAC meeting.

PUBLIC COMMENTS:

NO PUBLIC COMMENT

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 2:32 P.M.

NEXT MEETING: Next meeting: Thursday, June 6, 2024, 1:30 p.m.

(Minutes prepared by Maria M. Allen)